



Agenda Item Summary

Meeting of: July 5, 2022

Agenda Item Title: Community Public Safety Strategic Planning Group creation

Submitted by: Mayor Pacheco

Approved for submittal: n/a

City Manager

Explanation of Agenda Item:

On June 6, 2022 City Council accepted the Community Public Safety Task Force final report dated June 1, 2022.

Per the recommendations outlined in the report:

Council shall create a Community Public Safety Strategic Planning Group (SPG) to do the longer-term work recommended in the full Community Public Safety Task Force final report.

The current Task Force shall stay in effect until the Strategic Planning Group is in place.

The SPG shall consist of the new Chief of Police, a City Council representative, and 5 community members.

The attached document establishing the Strategic Planning Group is the same format used to create various City of Chelsea Commissions (Housing, Sustainability, etc).

Fiscal or Resource Considerations: YES __ NO

Does this agenda item require the expenditure of funds? YES __ NO

If YES, are funds budgeted? YES __ NO __

Are staff or other resources required? YES __ NO

Advisory Board/Commission/Committee Action/Recommendation:

Motion to create the Community Public Safety Strategic Planning Group (with or without any changes to the committee roles and responsibilities and proposed membership structure).

Staff Comments:

City Manager Comments/Recommendation:

City Manager Recommended Form of Motion:

Names and addresses of those to be notified:

City Council

Attachments:

Strategic Planning Group Objectives and Structure

Community Public Safety Task Force Recommendations Summary and Final Report

All Agenda Item Summaries and any attachments are due in the City Clerk's Office by 4:00 p.m. on the Wednesday prior to the City Council meeting. If the Wednesday prior to the City Council meeting is a holiday, then the submission deadline is 4:00 p.m. on Tuesday.

For Discussion at City of Chelsea Council meeting July 5, 2022

Name of Committee: Community Public Safety Strategic Planning Group

Purpose and Goals:

Community Public Safety Strategic Planning Group (SPG) should create a strategic plan for and with the Chelsea Police Department to ensure that the mission and vision of the Chelsea Police Department (CPD) is in alignment with that of the City's.

The SPG shall engage a subject-matter expert (SME) to assist with the creation of the strategic plan. The strategic plan be crafted in such a way that it segments the goals into pieces to be undertaken over a period of time to be determined through the planning process. By doing so, a long-term process and budget can be formed, with priorities set for the initial and subsequent phases. In order to create an effective strategic plan, it will be necessary to undertake an assessment of the strengths, weaknesses, opportunities and threats of the department with a broad range of stakeholders including neighboring communities/townships, internal staff and the school district footprint. This will allow the city to identify current and future needs. Linking the strategic plan to the annual planning and budget cycles will be important.

The SPG shall refer to the comprehensive recommendations outlined in the full, final Community Public Safety Task Force report dated June 1, 2022 and accepted by City Council on June 6, 2022.

Budget:

The Strategic Planning Group will be granted a year one budget not to exceed \$25,000 at the start of fiscal year 2022-2023

Timeline:

July 5, 2022 or July 18, 2022: Council approves creation of Community Public Safety Strategic Planning Group

August 15, 2022 or September 6, 2022: Council appoints Strategic Planning Group members

Estimated start date of strategic planning process to line up with new Chief of Police hire date (estimated to be Fall 2022)

Estimated amount of time to develop a comprehensive strategic plan is approximately one year Strategic Planning Group member term to be eighteen months or sooner.

Structure:

The seven (7) member Strategic Planning Group to be structured as follows:

- City Staff will attend meetings and support Strategic Planning Group
- There will be 2 co-chairs (Chief of Police and one other assigned by members)
- Members shall be comprised of the following:
 - Chelsea Police Department - Chief of Police
 - 1 City Council Member
 - 5 Community Members (in addition a youth liaison should be considered to ensure their voice is represented)